

DEPARTMENT OF THEATRE

# ***2022/23 MAINSTAGE SEASON***

## Everybody Sound Load-in Schedule Sept 3<sup>th</sup>, 2022

Sound Designer	Grant Porter
Asst. Sound Designer	Robert Cohen
Composer	Stephan Tsai
Production Sound Engineer	Huhao Yang
Asst. Production Sound Engineer	Henry Shen
Sound Board Operator/A1	Victoria Bloom
Playback Operator	Brett Castongia
Theatre Supervisor	Huhao Yang

# Notes

Welcome to the Sound Load in for Everybody!

## Safety:

Hardhats are required anytime anyone is working above you. They are in the black cabinet upstage in the Hansen Theatre. Please do not hesitate to ask if you should be wearing a hard hat as safety is always first. Please wear closed toed shoes to load in and having clothing you are comfortable with. At the beginning of load in we will run through the schedule below and answer any questions.

If anyone feels unsafe or unsure about any tasks, let Huhao or Grant know Immediately

## Tools:

If you own a multi tool, it might be useful to bring for this load in. If you do not have one, there will be tools available.

Time	Group #1	Group #2	Group #3
Lead	Huhao & Grant	Tyler & Stephen & Robert	Henry
Team	Tim	Brett, Richard, Weiwei, Tori, Eric	Amber, Brandt, Ben
8:30 am	Team leads meet @ sound storage, Talk through day plan, Bring Tool chest upstairs	Team leads meet @ sound storage, Talk through day plan, Bring equipment carts upstairs.	Team leads meet @ Sound storage, Talk through day plan, Bring equipment carts upstairs.
9:00 am	Meet in Hall behind Hansen, Talk about safety and assignments.	Meet in Hall behind Hansen, Talk about safety and assignments.	Meet in Hall behind Hansen, Talk about safety and assignments.
9:05 am	Split to different areas.	Split to different areas.	Split to different areas.
9:10 am	Load in wireless rack, Load VOG Mic, set antennas,	Hanging stage speakers, start with upstage (Stage BL& Stage BR on lineset 38, Stage OH, Stage L & Stage R on lineset 33)	Hanging Hallway speakers (Hall L1 & R1, Hall L2 & R2)
9:30 am	Patch DM2K, Patch SVC	Continue hanging	Continue hanging
9:50 am	Load Qlab File, Load Console File	Continue hanging / Trouble shooting	Continue hanging / Trouble shooting
10:10 am	Load QSC's file, Patch Dante / Trouble shooting	Hanging downstage speakers (Stage HL& Stage HR on lineset 18, Stage ML & Stage MR on lineset 1)	Loading in Sound Tech Table
10:30 am	Prep Smart Lines	Continue hanging	Loading in Comms for Tech
10:45 am	Troubleshooting	Continue hanging / Trouble shooting	Troubleshooting
10:50 am	10 mins break	10 mins break	10 mins break
11:00 am	Test Qlab, Test sends to house / stage speakers	Finish hanging / Trouble shooting	Load in SM station
11:30 am	System Check, Test Mics	System Check	System Check
11:45 am	Comm check & troubleshooting,	Comm check & troubleshooting,	Comm check & troubleshooting,
12:00 pm (Noon)	Troubleshooting/Safety bubble	Troubleshooting/Safety bubble	Troubleshooting/Safety bubble
12:30 pm	TD check off.	Clean up House/Tape Comm cables in Walkways.	Clean up House/Tape Comm cables in Walkways.
1:00pm	ALL dismissed	ALL dismissed	ALL dismissed